

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JULY 26&27, 2021

**Monday, July 26, 2021**

**9:01:34 A.M. Opening – Pledge of Allegiance**

Chairman Bugert calls the meeting to order. Present for session are Commissioners Overbay and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**9:02:54 A.M. Consent Agenda**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Rosario Nystrom, Human Resources, Resignation
  - b) Jason Reinfeld, Sheriff, Reclassification
  - c) Lisa Miller, Fair, New Hire Extra Help
  - d) Lisa Wasson-Seilo, Community Development, Declined Position
4. Agreement with Catholic Charities for Utilization of Chelan-Douglas Homeless Housing Funds 20210726A5-1

**9:06:09 A.M. Board Discussion**

- RiverCom Board Meeting
- Pathway Plan
- Youth Dynamics

**9:33:06 A.M. Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 5 minutes – Public Notified**

**9:48:29 A.M. Move back to regular session**

**Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Resolution #2021-92 Authorizing Representative to vote in national class action litigation against opioid manufacturing and distribution

**9:53:10 A.M. Continued Board Discussion**

- Objection letters to LCB
- TREAD assistance with pathways Forest Service outreach

10:03:20 A.M. **County Administrator Cathy Mulhall**

**PUBLIC HEARING:** Supplemental Budget Appropriation

Chairman Bugert opens the public hearing. No members of the public are present. Public Comment period is closed.

10:04:36 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Resolution #2021-93 SBA – Fire Prevention & Investigation

10:09:42 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Addendum to Agreement for Professional Services – Hearing Examiner  
20210726A5-2
2. Data Access Subscription Casual Use Agreement with Sherry Jones for District Court Public Documents  
20210726A5-3
3. Resolution #2021-94 RE: Annexation of Unincorporated Property into Fire District No. 1 Boundaries (2021-07-F1 Filosi)

10:11:05 A.M. **Recess**

10:19:12 A.M. **Board Discussion**

- Liquor and Cannabis Board objection letters

11:03:50 A.M. **Natural Resources Director Mike Kaputa**

**Okanogan Wenatchee National Forest RE: USFS Lands Closures – Kristin Bail**

**Discussion**

1. Amendment to agreement with WA Conservation Science Institute for Stemilt-Squilchuck Elk Movement Study
2. Consultant agreement with RLR Cultural Resources LLC for Stemilt-Squilchuck County Lands Survey
3. Letter proposal with Hanson Engineers for On-Call Railroad Engineering Support Services
4. Agreement with Aspect Consulting for Mission Ridge EIS scope of work, budget and timeline development

11:37 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Amendment to agreement with WA Conservation Science Institute for Stemilt-Squilchuck Elk Movement Study 20210726A5-4
2. Consultant agreement with RLR Cultural Resources LLC for Stemilt-Squilchuck County Lands Survey 20210726A5-5
3. Letter proposal with Hanson Engineers for On-Call Railroad Engineering Support Services 20210726C8-1
4. Agreement with Aspect Consulting for Mission Ridge EIS scope of work, budget and timeline development 20210726A5-6

11:59:03 A.M. **Recess**

1:32:09 P.M. **Facility Maintenance Director Brian Travis**

**Discussion**

1. Natural Resources office expansion
2. Update on Colockum property
3. Jail touchscreen access control and intercom system
4. Jail Roof Install
5. Admin AV system update
6. Carpet update project
7. L&J Elevator issues
8. Single Point Entry Project

2:11:35 P.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Juvenile Camera System Approval Request 20210726B4-2
2. Juvenile Detention Control System Approval Request 20210726B4-3

2:12:45 P.M. **Economic Development Director Blake Baldwin**

**Discussion**

1. CPIF Contracts
2. Departmental Update

2:30:44 P.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Robert Sealby matters relating to litigation.

**Executive Session Extended by 42 minutes – Public Notified**

3:27:52 P.M. **Move back to regular session**

3:28:59 P.M. **Board recesses until Tuesday session**

**Tuesday, July 27, 2021**

9:00:06 A.M. **WSU Extension Director Margaret Viebrock**

**Discussion**

1. Departmental Update

9:19:54 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Payroll Change - Travis Casey, Public Works, Resignation – **add on**
- Payroll Change – Logan Fifer, Public Works, New Hire – **add on**

9:30 A.M. **Public Works Director Eric Pierson**

**Discussion**

1. Local Agency Federal Aid Project Prospectus for Cascade Orchard Bridge Deck Preservation Project, County Road Project 733 (CRP 733)
2. Local Agency Agreement for No. 2 Canyon Road Preservation Project, County Road Project 736 (CRP 736)
3. Local Agency Federal Aid Project Prospectus for No. 2 Canyon Road Preservation Project, County Road Project 736 (CRP 736)
4. Water Quality Combined Financial Assistance Agreement with The State of Washington Department of Ecology for Totem Pole Road Stormwater Improvement Project, County Road Project 650 (CRP 650)

9:35:04 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Local Agency Federal Aid Project Prospectus for Cascade Orchard Bridge Deck Preservation Project, County Road Project 733 (CRP 733) 20210726R1-1
2. Local Agency Agreement for No. 2 Canyon Road Preservation Project, County Road Project 736 (CRP 736) 20210726A5-7
3. Local Agency Federal Aid Project Prospectus for No. 2 Canyon Road Preservation Project, County Road Project 736 (CRP 736) 20210726R1-2
4. Water Quality Combined Financial Assistant Agreement with The State of Washington Department of Ecology for Totem Pole Road Stormwater Improvement Project, County Road Project 650 (CRP 650) 20210726A5-8
5. Business Assistant-HR & Payroll and Business Assistant-Administration Positions – **add on** 20210726B4-4

**Continued Public Works Discussion regarding Motor Pool location – Facility**  
*Maintenance Director Brian Travis is present*

10:04:01 P.M. **Recess**

10:15:46 A.M. **Community Development Director Jim Brown**

**Discussion**

1. Scriveners error correction and amendment to CCC 11.86.005

10:17:42 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2021-96 correcting and amending text in CCC 11.86.005 to now reference WAC 365-190

**Continued discussion**

2. Final deliberations and Decision on Short-term Rental Code ZTA 2019-004

11:10:06 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

3. Resolution #2021-95 adopting Short-term rental regulations ZTA 2019-004

11:17:34 A.M. **Recess**

11:30:07 A.M. **City of Leavenworth, Mayor Florea**

11:57:51 A.M. **Board recesses until Thursday session**

**Thursday, July 29, 2021 - \*Special Meeting\***-Commissioner Gering is excused from session

1:55:20 P.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 2 hour Executive Session Pursuant to RCW 42.30.110(g), qualifications for public employment.

3:55:00 P.M. **Move back to regular session**

**Adjourn**

Board adjourns until Monday, August 7, 2021.

Weekly Voucher Approval for Payment	20210726B4-1
Current Expense	\$836,369.59
Other Funds	<u>\$2,301,279.21</u>
Total All Funds	\$3,137,648.80

BOARD OF CHELAN COUNTY COMMISSIONERS

BOB BUGERT, CHAIRMAN

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CARLYE BAITY, Clerk of the Board

